

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on May 18, 2021, via an online Zoom Meeting at 7:31 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

In addition, a notice was posted on the Entrances of Grandview Elementary School and on the Board of Education Website, that May 18, 2021 meeting would be done via the Zoom Online Meeting Platform.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President  
Mrs. Mindy Oppen, Vice President  
Mrs. Jordan Shumofsky  
Mrs. Sapna Malige  
Mrs. Johanna Stroever

Absent: None

Also Present: Dr. Linda Freda, Superintendent  
Mr. Michael Halik, Business Administrator / Board Secretary  
Mr. Chris Chechetto, Gould/Mountain Principal  
Mr. Michael Stefanelli, Grandview Principal  
Mr. Ian Adlon, Computer Technician

**ACTION ITEM**

**ORGANIZATIONAL RESOLUTION**

**O1. RESOLVED** that the Board of Education approve the use of the Zoom Online Meeting Platform, to conduct the May 18, 2021, Board Meeting in compliance with A-3850 which was signed by Governor Murphy on March 20, 2020, so that Board of Education business can continue, during the State of Emergency for the COVID-19 crisis.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

**BOARD PRESIDENT'S REPORT**

Mr. Projansky reported that seventy-eight (78) people were attending the zoom meeting.

He then reported that Governor Murphy proclaimed last week Special Education week. It was to celebrate those students, their educators, parents, schools and the Board Members that serve those schools. Mr. Projansky thanked our teachers, aides, therapists and the administration that support these students in our community.

Mr. Projansky also stated that the Governor is planning for all students to be back full time next year saying more details will follow. I would also like to point out that it will still be a requirement to wear masks on school property. Please see Dr. Freda's e-mail dated May 18, 2021. The plans for when we go back to in person meetings will be discussed in new business and he suggested that the Policy Committee work on a plan to move forward for when we get back to in person Board Meetings.

**SUPERINTENDENT'S REPORT**

Dr. Freda reported the school nurse at Grandview School is leaving and it will be a loss to the school as well as the district. Both nurses, Patricia Keenan and Michelle Mitchell were key assets this year dealing with COVID. She thanked them for all they have done this past year.

She then spoke about the end of year events stating the third grade move up will be on Zoom due to the different dynamic this year, but clap out will still happen and the third and sixth grade will do a car parade.

**PUBLIC RECOGNITION**

Grace Cordovano, 28 Cambridge Drive - asked if the children could come back to school full time now that the weather is better and if parents can monitor lunch.

The COVID Committee reported that full days will not happen this school year because the district decided to utilize the resources to have students in attendance all year versus being remote. It appears that parents cannot monitor lunch at this point, but we will open full days next year and cover lunch but we cannot give specifics until we get the guidelines from the State.

**ORGANIZATIONAL RESOLUTIONS**

- O2. RESOLVED** that the Board of Education adopt the educational programs currently in place in the district and each of the schools, subject to curriculum revision for the forthcoming school year as required by N.J.A.C. 6:8-4.5(a).

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeve

Yes: 5      No: 0

- O3. RESOLVED** that the Board of Education approve the adoption of the following textbooks for the 2021-2022 school year:

| <u><b>Subject</b></u> | <u><b>Vendor</b></u>              | <u><b>Publication</b></u> |
|-----------------------|-----------------------------------|---------------------------|
| LA/Reading            | Empowering Writers (K-6)          | 2010                      |
|                       | Great Books (K-6)                 | 2006                      |
|                       | Houghton Mifflin (2-6)            | 2008                      |
|                       | Handwriting Without Tears (K-2)   | 2008                      |
|                       | Houghton Mifflin                  |                           |
| Mathematics           | Journeys & Collections (5-6)      | 2017                      |
|                       | Mc Graw Hill (Everyday Math K-6)  | 2016                      |
|                       | Pearson (Connected Mathematics 3) | 2006                      |
| Science               | Pearson Scott Foresman (K-3)      | 2004                      |
|                       | Pearson Education                 | 2016                      |
| Music                 | Silver-Burdett & Ginn (K-2)       | 1995                      |
|                       | Silver Burdett/Scott Foresman (3) | 2002                      |
|                       | Scott Foresman                    | 2000                      |
|                       | Scott Foresman                    | 2002                      |
| Social Studies        | Nystrom, Jr. Geographer Atlas     | 2005                      |
|                       | Prentice Hall                     | 2014                      |
|                       | Nystrom Atlas                     | 2005                      |
|                       | Perfection Learning               | 2014                      |
|                       | Houghton Mifflin Harcourt         | 2012                      |
|                       | NJ State Bar Foundation           | 2006                      |

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeve

Yes: 5      No: 0

- O4. RESOLVED** that the Board of Education approve Athina Cornell, Esquire, of the firm of **Sciarrillo, Cornell, Merlino, McKeever & Osborne Esquires** of Westfield, New Jersey, as its legal advisor for special

education matters for the 2021-2022 school year at a fee of \$170.00 per hour.

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeve

Yes: 5                                      No: 0

- O5. RESOLVED** that the Board of Education approve Anthony Sciarrillo, Esquire, of the firm of **Sciarrillo, Cornell, Merlino, McKeever & Osborne, Esquires of Westfield, New Jersey**, as its legal advisor for general counsel matters for the 2021-2022 school year, at a fee of \$170.00 per hour, at the will of the Board.

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeve

Yes: 5                                      No: 0

- O6. WHEREAS** there exists a need for specialized legal services in connection with the capital program and the authorization and issuance of obligations of The Board of Education of the Borough of North Caldwell in the County of Essex (the "Board"), a body corporate of the State of New Jersey, including the preparation and review of procedures in connection with such obligations and the rendering of approving legal opinions acceptable to the financial community in connection therewith; and

**WHEREAS** such special legal services can be provided only by a recognized law firm, and the law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is so recognized by the financial community; and

**WHEREAS** funds are or will be available for this purpose.

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF NORTH CALDWELL IN THE COUNTY OF ESSEX, NEW JERSEY AS FOLLOWS:**

1. The law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is hereby retained to provide specialized bond counsel legal services necessary in connection with the capital program and the authorization and the issuance of obligations by the Board.
2. The Board President and the Board Secretary are hereby authorized to execute a Bond Services Contract (the "Contract").

3. The Contract is awarded without competitive bidding and as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

4. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board. The publication required pursuant to Section 5(a)(1) of the School Public Contracts Law, N.J.S.A. 18A:-1 et seq. is hereby authorized.

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0

**O7. RESOLVED** that the Board of Education approve the appointment of **Chris Checchetto** to the following positions for the North Caldwell School District for the 2021-2022 school year:

**Homeless Liaison  
School Safety Specialist  
504 Committee Coordinator  
Harassment, Intimidation & Bullying Coordinator**

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0

**O8. RESOLVED** that the Board of Education the appointment of **Michael Stefanelli** to the following positions for the North Caldwell School District for the 2021-2022 school year:

**Affirmative Action Officer  
504 Committee Coordinator  
Harassment, Intimidation & Bullying Coordinator**

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0

- O9. RESOLVED** that the Board of Education appoint the following as **Harassment, Intimidation and Bullying Specialists** for North Caldwell School District for the 2021-2022 school year:

**Laura Decker – Gould School**  
**Melissa Kornreich – Grandview School**

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

- O10. RESOLVED** that the following is hereby designated as depository of the Board of Education:

**Valley National Bank**

**BE IT FURTHER RESOLVED** that until further notice from the Board of Education, any funds of the Board deposited in said depository may be subject to withdrawal at any time, or from time to time, upon checks, wire transfers, or instruments or orders for payment of moneys when signed on behalf of the Board of Education by the following: President or Vice President, Board Secretary, and/or Treasurer.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

- O11. RESOLVED** that the Board of Education approve the following petty cash accounts; the amounts as established through policy:

|                                | <u>Amount</u> | <u>Maximum Expenditure</u> |
|--------------------------------|---------------|----------------------------|
| Superintendent of Schools      | \$100.00      | \$50.00                    |
| Business Administrator         | \$150.00      | \$50.00                    |
| Grandview School Principal     | 50.00         | \$25.00                    |
| Gould School Principal         | 50.00         | \$25.00                    |
| Supervisor of Special Services | <u>50.00</u>  | <u>\$25.00</u>             |
| Total                          | \$400.00      | \$175.00                   |

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

- O12. RESOLVED** that the Board of Education appoint **Mr. Thomas Falco** to the following positions for the North Caldwell School District for the 2021-2022 school year:

**AHERA Program Manager/Designated Person  
Integrated Pest Management Coordinator**

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

- O13. RESOLVED** that the official newspapers for the North Caldwell Board of Education be **The Progress, The Star Ledger**, and the **Herald**, and

**BE IT FURTHER RESOLVED** that the Board Secretary be permitted to use his discretion with regard to any and all publications required by law.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

- O14. RESOLVED** that the Board of Education approve the attached Requisition of District Taxes for the 2021-2022 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

- O15. RESOLVED** that the Board of Education approve the Business Administrator/Board Secretary as its purchasing agent, in accordance with New Jersey Administrative Code 18A, authorizing him to award contracts on behalf of the Board of Education that are in aggregate less than 15% of the applicable bid threshold without soliciting competitive quotations.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O16. RESOLVED** that the Board of Education hereby appoint **Steven J. Lella** as **Treasurer of School Funds** at a salary of \$4,200.00 for the term of office beginning July 1, 2021, through June 30, 2022, and

**BE IT FURTHER RESOLVED** that **Steven J. Lella** be covered by the Public Official Bond in the amount of \$200,000.00.

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0

**O17. RESOLVED** that the Board of Education approve **DiCara Rubino Architects** as the district's architectural firm located at **30 Galesi Drive, West Wing, Wayne, NJ 07470** for the 2021-2022 school year and any special projects as proposed, at the following rates:

**2021-2022 Labor Classification Rate (\$/Hour)**

|                                   |        |
|-----------------------------------|--------|
| Principal                         | 175.00 |
| Senior Associate Architect        | 165.00 |
| Project Manager                   | 150.00 |
| Project Architect/Engineer        | 140.00 |
| Job Captain/Assistant Engineer    | 135.00 |
| Project Designer                  | 125.00 |
| Specifications Writer             | 125.00 |
| Senior Production                 | 120.00 |
| Intermediate Production           | 100.00 |
| Interior Designer                 | 135.00 |
| Construction Administrator        | 140.00 |
| Marketing/Public Relations        | 125.00 |
| Accounting                        | 55.00  |
| Administrative Assistant          | 45.00  |
| Clerical                          | 45.00  |
| Reimbursable Expenses Cost X 1.15 |        |

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0



**O18. RESOLVED** that the Board of Education appoint **Brown & Brown Benefit Advisors, Livingston, NJ**, as Health, Dental and Prescription Benefits Broker for the 2021-2022 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O19. RESOLVED** that the Board of Education approve the total travel expenditures for the District at a maximum of \$24,700.00 for the 2021-2022 school year; and

**BE IT FURTHER RESOLVED**, that the Business Administrator keep an accounting of all expenditures to ensure compliance with the approved amount.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O20. RESOLVED** that the Board of Education approve the following local travel expense accounts for professional development seminars, conferences and meetings for the 2021-2022 school year for the listed staff positions.

| Account               | Description         |
|-----------------------|---------------------|
| 11-000-213-580-050-00 | Nurse: Gould        |
| 11-000-213-580-060-00 | Nurse: Grandview    |
| 11-000-219-580-000-00 | Child Study Team    |
| 11-000-223-580-050-00 | Teachers            |
| 11-000-223-580-060-00 | Teachers            |
| 11-000-230-580-000-00 | Superintendent      |
| 11-000-230-585-000-00 | Board of Education  |
| 11-000-240-580-050-00 | Principal Gould     |
| 11-000-240-580-060-00 | Principal Grandview |
| 11-000-251-580-000-00 | Central Office      |

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O21. RESOLVED** that the Board of Education approve the Business Administrator/Board Secretary, as the **Open Public Records Act**

(OPRA) Officer of the North Caldwell Public Schools for the period July 1, 2021, to June 30, 2022.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O22. RESOLVED** that the Board of Education authorize the Superintendent to approve individual line-item transfers between Board meetings, with formal approval at the next regularly scheduled Board meeting, during the 2021-2022 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O23. WHEREAS**, New Jersey Statutes provide that no public work contracts can be awarded nor any moneys paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

**WHEREAS**, this law applies to each political subdivision and agency of the State and includes service and procurement contracts and construction contracts (NJAC 17:27-1.1); and,

**WHEREAS**, each public agency shall annually designate an officer or employee to serve as its **Public Agency Compliance Officer** (P.A.C.O.) (NJAC 17:27-3.5), and notice of designation shall be given to the Department of the Treasury, State Affirmative Action Office by January 10<sup>th</sup> of each year; and

**WHEREAS**, the P.A.C.O. officer shall perform the duties prescribed in the Administrative Code, be responsible for ensuring the agencies' compliance with the rules and may perform any other liaison and assistance functions as may be requested by the Affirmative Action Office;

**NOW, THEREFORE, BE IT RESOLVED** by the North Caldwell Board of Education that the School Business Administrator, is hereby designated as the North Caldwell Board of Education **Public Agency Compliance Officer** for the 2021-2022 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O24. RESOLVED** that the Board of Education authorizes the Business Administrator/Board Secretary, pursuant to 18A:18A-10(a), to make purchases, as needed and appropriate, by use of the contracts awarded by the Purchase Bureau of the Division of Property, Department of Treasury, State of New Jersey and in accordance with the Public Procurement Laws for the 2021-2022 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeve

Yes: 5 No: 0

**O25. RESOLVED** that the Board of Education approve **Tom Falco** as the **Safety & Health Designee** and re-adopt the **Emergency Management/Safety and Security Plan**, as revised, September 2018.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeve

Yes: 5 No: 0

**O26. RESOLVED** that the Board of Education approve the below listed Tax Shelter Annuity Companies:

AXA Equitable  
Lincoln Life  
Valic Financial  
Fidelity Investment\*  
(\*only for Accounts Established Prior to Jan 2020)

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeve

Yes: 4 No: 0

Abstain: Mr. Projansky

**O27. RESOLVED** that the Board of Education approve the Participation Agreement with the **Asbury Park Information Technology Center** for the period July 1, 2021 to June 30, 2022 for the following services:

|                             |            |
|-----------------------------|------------|
| Budgetary Accounting System | \$6,900.00 |
| Payroll/Personnel System    | \$9,160.00 |

Additional fees per service, as needed

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeve

Yes: 5 No: 0

**O28. RESOLVED** that the Board of Education appoint **Giovanni Mancini of Treadstone Risk Management, LLC 60 Speedwell Avenue, Unit B, Morristown, NJ 07960** to serve as the Property and Casualty Insurance Broker of record, effective July 1, 2021 through June 30, 2022.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeve

Yes: 5 No: 0

**O29. RESOLVED** that the Board of Education approve **Lerch, Vinci & Higgins, Certified Public Accountants, Fair Lawn, New Jersey**, as its auditors for the 2021-2022 fiscal year ending June 30, 2022, at a fee of \$12,250.00, preparing Secondary Market Disclosure documents is \$500.00, and should the district request the auditors assistance with independent financial advisors this shall be covered by an additional proposal, in addition to any other services as the fee schedule listed below shows:

|                                       |                             |
|---------------------------------------|-----------------------------|
| <b>Partners</b>                       | <b>\$150-\$175 per hour</b> |
| <b>Managers</b>                       | <b>\$125-\$140 per hour</b> |
| <b>Senior Accountants/Supervisors</b> | <b>\$ 90-\$115 per hour</b> |
| <b>Staff Accountants</b>              | <b>\$ 75-\$85 per hour</b>  |
| <b>Other Personnel</b>                | <b>\$ 45 per hour</b>       |

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeve

Yes: 5 No: 0

**O30. RESOLVED** that the Board of Education approve **Rullo & Juillet Associates, Inc.** of Cedar Grove, NJ as the Right to Know and Hazard Communication consultants for the period July 1, 2021 to June 30, 2022, in the amount of \$2,899.00 in addition to the following services:

|                                      |          |
|--------------------------------------|----------|
| Electronic Filing Fee                | \$200.00 |
| Two-Six month Asbestos Surveillances | \$925.00 |

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O31. RESOLVED** that the Board of Education reapprove the Quality Assurance Project Plan (QAPP) for Lead Concentrations in school drinking water outlets.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O32. RESOLVED** that the Board of Education reapprove the North Caldwell School District Lead Drinking Water Testing Sampling Plan Appendix B of QAPP, dated February 8, 2017.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O33. RESOLVED** that the Board of Education approve the attached Rates of Pay for 2021-2022.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O34. RESOLVED** that the Board of Education approve **Dr. David Fost** as the School Physician for the 2021-2022 school year as required under NJSA 18A:40-1 as per attached agreement.

Moved: Mrs. Shumofsky Seconded: Mrs. Stroeveer

Yes: 5 No: 0

**O35. WHEREAS** the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the "Board"); and

**WHEREAS,** the Board is desirous of appointing the law firm of Fogarty & Hara,

Esqs., to provide professional services to the Board finding that the proposal submitted by this law firm is most advantageous, experience, qualifications, price and other facts considered;

**NOW, THEREFORE, BE IT RESOLVED** that the Board appoints the law firm of Fogarty & Hara, Esqs. as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part hereof. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0

**O36. RESOLVED** that the Board of Education approve Omni Financial Group Inc. to act as a third Party Administrator for the Board of Education Sponsored Retirement Plans effective July 1, 2021 through June 30, 2022.

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0

**O37. RESOLVED** that the Board of Education approve the renewal of **Horizon Medical** coverage effective July 1, 2021 through June 30, 2022, and **Dental** coverage effective July 1, 2021 through June 30, 2022.

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0

**O38. RESOLVED** that the Board of Education approve renewal **Benecard/Trust Prescription** coverage effective July 1, 2021 through June 30, 2022.

Moved: Mrs. Shumofsky      Seconded: Mrs. Stroeveer

Yes: 5      No: 0

**GENERAL RESOLUTIONS**

- G1. RESOLVED** that the Board of Education approve the following state contract vendors:

| <b>Supplier/Vendor/Contractor</b>                   | <b>Product or Service</b>  | <b>State Contract No.</b>  |
|---|--|--|
| Canon Solutions America                             | Digital Color Copiers/Printers   | A68050   |
| Canon USA Inc.                                      | GSA/FSS Reprographics  | A51144   |
| CDW   | Authorized dealer/distributor  | A70262/A70263<br>A74851/A74922<br>A75579/A75580<br>A75583/A75585 |
| Commercial Interiors Direct                         | Playground Equipment   | A81414   |
| Dell Marketing LP                                   | WSCA Cmptr Contract/Data Communications Equipment/Software License                   | A70256/A88796<br>A77003  |
| Demco Inc   | Library/School Supplies & Teaching Aids  | A80987   |
| Dyntek  | Authorized dealer/distributor  | A70526/A70262/A75585   |
| Ebsco Subscription Svcs                             | Publication media  | A86068   |
| Eastern Data Comm Inc.                              | Data Communications Equip  | A87720   |
| Fisher Scientific Company                           | Library/School Supplies & Teaching Supplies  | A80978   |
| Flinn Scientific, Inc.                              | Scientific Equip/Accessories Maintenance & Supplies                                  | A75832   |
| Grainger Industrial Products                        | Bldg. Materials & Supplies   | A79875   |
| Hertz Equip Rental Corp                             | Equip & Space Rental Generator Rentals   | A83005/A85483  |
| Hewlett Packard Company                             | Computer Contract/Data Communication Equip   | A70262/A88130  |
| James D. Boyce Asso.                                | Playground Equip   | A81420   |
| Keyboard Consultants                                | Computer Equipment   | A81193   |
| Lifesavers, Inc.                                    | Bldg Mgmt/Life Safety Equip  | A84689   |
| Pitney Bowes  | Mail Equip & Maintenance   | A75237   |
| Promedia  | Technology Services  | A75580   |
| Premier Digital Imaging LLC/United Business Systems | Copiers  | A82707   |
| RFP Solutions                                       | Telecommunications Equip   | A80801   |
| Ricciardi Brothers Inc.                             | Paint & Related Supplies   | A82224   |
| School Specialty                                    | Office/School Supplies   | T0114  |
| Shortel Inc.  | Data Communication Equip   | A88132   |
| Staples Advantage                                   | Office Supplies  | A77249   |
| Tanner North Jersey Inc.                            | A/V & Computer/Library & Classroom Furniture Files/Desks & Cabinets/Office Furniture | A662181/A69909<br>A67807/A70308<br>A81641/A67810                 |
| Tanner North Jersey Inc.                            | Classroom Furniture  | A67833   |
| Tanner North Jersey Inc.                            | Classroom Furniture  | A69948   |
| Tanner North Jersey Inc.                            | Classroom Furniture  | A67821   |

|          |   |        |
|----------|---|--------|
| TEQ Inc. | Computer/Smart Board Equipment  | A80992 |
| Verizon  | Mini Micro Services (Cisco Equip, Data Wiring, Nortel Equip, Prof. Serv.) | A85943 |
| Verizon  | Video   | A0956  |
| WB Mason | Office/library Supplies   | A80975 |
|          |   |        |

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 4      No: 0

Abstain: Mr. Projansky

**G2. RESOLVED** that the Board of Education approve the following NASPO Contract Vendors:

| Supplier/Vendor/Contractor | Product or Service                              |
|----------------------------|---|
| Apple                      | Computer Hardware, Software, etc.               |
| CDW                        | Supplies, Computer Hardware, etc.               |
| Dell                       | Computer Hardware, Software, etc.               |
| Dyntek                     | Tech Services (consulting)                      |
| Eastern Datacom            | Communications Equipment                        |
| e-plus                     | Technology Reseller, Services, Consulting, etc. |
| Global Computer            | Computer Hardware, Software, etc.               |
| Hewlett Packard            | Printers, Computers, Networks                   |
| Howard Industries          | Computer and Technology parts and supplies      |
| Jami Furniture             | Furniture for Computer Equipment                |
| KeyBoard Consultants       | SmartBoard, Projectors & Related Media          |
| Promedia                   | Technology services, consulting, Software, etc. |
| Riverside Technology       | Computer Hardware, Software, Etc.               |
| Tanner North Jersey        | Office Furniture                                |
| UBS                        | Copy & Print Mgmt                               |

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 4      No: 0

Abstain: Mr. Projansky



- G3. WHEREAS,** N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS,** the Educational Services Commission of New Jersey (formerly Middlesex Regional Educational Services Commission), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS,** the governing body of the North Caldwell Board of Education County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW, THEREFORE BE IT RESOLVED** that the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

- G4. WHEREAS,** Educational Data Services, Inc. has conducted bids in accordance with the provisions of Public Contracts Law, N.J.S.A. 18A:18A-21;

**THEREFORE, BE IT RESOLVED** that the Board approves Educational Data Services, Inc. for the procurement of supplies and materials.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

- G5. WHEREAS,** the New Jersey Educational Computing cooperative (NJECC) has entered into a Group Buy with Journey Education/CCV Software, whereby extending volume license discounts to participating NJECC to participate in the Group Buy for volume license discounts;

**WHEREAS,** the North Caldwell Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the NJECC to participate in the Group Buy for volume license discounts;

**THEREFORE, BE IT RESOLVED** that the Board approves the purchases with Journey Education/CCV Software.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5                              No: 0

**G6. WHEREAS,** the Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

**WHEREAS,** but for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Issuer; and

**WHEREAS,** in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filings and correct any deficiencies; and

**WHEREAS,** rules and regulations promulgated by the Securities & Exchange Commission ("SEC") restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

**WHEREAS,** it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt as Independent Registered Municipal Advisor; and

**WHEREAS,** Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

**WHEREAS,** the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix Advisors exercising its duty of care will perform, inter alia, the tasks described in the scope of services summarized in Exhibit I and, if further requested in Exhibit II attached hereto.

Section 2. The Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

**Continuing Disclosure Agent Service:**

\$1,000 – Base fee

\$200 – One time initial setup fee for each new bond issue set up during the year

\$250 – Event Fee (if applicable)

**Independent Registered Municipal Advisor of Record**

There is **no separate fee** charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, preliminary review financing proposals, or prepare preliminary project analyses.

A separate addendum to this Agreement will be provided for your acknowledgement, if you choose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance. Our goal is to be available to you and to add value when you need our expertise.

Section 3. This Agreement, as to the Continuing Disclosure Agent services and Municipal Advisor services, is subject to annual renewal.

Section 4. This Agreement may be terminated by the Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.

Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Issuer and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives as of the date and year first above written.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G7. RESOLVED** that the Board of Education reapprove the Guide for Standard Operating Procedures and Internal Controls inclusive of Purchasing Manual.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G8. RESOLVED** that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2021-2022 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation of special education pending attorney review.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G9. RESOLVED** that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2021-2022 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation of regular education.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G10. RESOLVED** that the Board of Education approve the following field trip locations:

**Fairfield Farms  
Conklin Farms  
Montclair State University Theater  
Morristown Performing Arts Center  
Turtle Back Zoo**

Papermill Playhouse  
Liberty Science Center  
Tenement Museum  
Rocking Horse Ranch  
Washington Crossing Park  
Bronx Zoo  
Knoll Country Club  
Bergen County Technical Schools  
Apple Store  
Bergen Makerspace  
South Orange Performing Arts Center

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen  
Yes: 5      No: 0

**G11. RESOLVED** that the Board of Education approve the Parent Paid Preschool Tuition Agreements, at a rate of \$3,800 for the school year 2021-2022, for the following students:

| <u><b>Preschool 3</b></u> | <u><b>Preschool 4</b></u> |
|---------------------------|---------------------------|
| 8005883                   | 8005805                   |
| 8005899                   | 8005804                   |
| 8005898                   | 8005801                   |
| 8005897                   | 8005796                   |
| 8005929                   | 8005798                   |
| 8005896                   | 8005802                   |
| 8005895                   | 8005901                   |
| 8005900                   | 8005902                   |
| 8005893                   | 8005809                   |
| 8005892                   | 8005808                   |
|                           | 8005803                   |

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen  
Yes: 5      No: 0

**G12. RESOLVED** that the Board of Education approve **Policy 2468, Independent Educational Evaluations**, at first reading.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen  
Yes: 5      No: 0

**G13. RESOLVED** that the Board of Education approve payment to **Dr. Vicci/Dr. Broderick** in the amount of \$850.00 for a visual perceptual evaluation for **student #8005341**.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G14. RESOLVED** that the Board of Education approve **Linda Freda, Ed.D.** as Superintendent of Schools for the 2021-2022 school year.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G15. RESOLVED** that the Board of Education approve **Michael Halik** as the Business Administrator/Board Secretary for the 2021-2022 school year.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G16. RESOLVED** that the Board of Education approve **David Fost, MD** for the 2021-2022 school year as school physician with an annual fee of \$6,000.00.

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G17. RESOLVED** that the Board of Education approve the Parent Paid Kindergarten Tuition Agreement, at a rate of \$5,000 for the school year 2021-2022, for the following student:

**Kindergarten**  
**8005688**

Moved: Mrs. Shumofsky      Seconded: Mrs. Oppen

Yes: 5      No: 0

**G18. RESOLVED** that the Board of Education approve participation during the 2021-2022 school year with **NWEA** for their services regarding **MAP**

**Skills and MAP Growth K-12** at an estimated total of \$9,380.00.

Moved: Mrs. Shumofsky Seconded: Mrs. Oppen

Yes: 5 No: 0

**G19. WHEREAS**, pursuant to N.J.A.C. 6A:23A-3.1 and its contract with the Business Administrator, Michael Halik, the Board of Education established a quantitative merit goal for the Business Administrator for the 2020-2021 school year, and

**WHEREAS**, the Board of education has now reviewed indicators of the achievement of that goal; therefore, be it

**RESOLVED** that the Board of Education makes the following determination and directs that its determination be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

| Quantitative Goal   | Status   |
|---|----------|
| 1. The Business Administrator will serve on the districts COVID Committee and Restart Committee to assist with the reopening of schools.  | Achieved |
| 2. The Business Administrator will work with the Superintendent and the Board of Education to create the Restart and Recovery Plan to Reopen Schools and will serve on the Pandemic Response Team to ensure all health and safety protocols are implemented and enforced. | Achieved |

Moved: Mrs. Shumofsky Seconded: Mrs. Oppen

Yes: 5 No: 0

### **BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of April 28, 2021.**

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 4 No: 0

Abstain: Mrs. Malige  
Confidential Minutes

**B2. RESOLVED** that the Board of Education approve the following **Payroll(s)**:

**April 30, 2021 \$350,495.58**

**May 14, 2021 \$367,895.33**

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

**B3. RESOLVED** that the Board of Education approve the following **Bills and Claims**:

**May 18, 2021 276,710.71**

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

**B4. RESOLVED** that the Board of Education approve the following Title 1 Tutoring:  
**April 2021 \$8,887.50**

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

**PERSONNEL RESOLUTIONS**

**P1. RESOLVED** that the Board of Education approve **Suzy Giantonio**, licensed behavioral therapist, for up to 35 hours per week of behavioral consultation services at a rate of \$90.00 per hour effective September 1, 2021 to June 30, 2022.

Moved: Mrs. Oppen Seconded: Mrs. Malige

Yes: 5 No: 0

**P2. RESOLVED** that the Board of Education approve **Suzy Giantonio**, licensed behavioral therapist, for up to ten (10) hours per month of



behavioral consultation at a rate of \$90.00 per hour effective September 1, 2021 to June 30, 2022 for **student #8005727**.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

- P3. RESOLVED** that the Board of Education approve **Suzy Giantonio**, licensed behavioral therapist, for up to 105 hours of behavioral consultation/home visits for the extended summer program at a rate of \$90.00 per hour effective June 28, 2021 to July 22, 2021.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

- P4. RESOLVED** that the Board of Education approve **Suzy Giantonio** licensed behavioral therapist, for up to 90 hours of behavioral consultation/home visits for the extended summer program at a rate of \$90.00 per hour effective July 26, 2021 to August 31, 2021 for the following students:

**8005677**  
**8005491**  
**8005610**  
**8005727**

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

- P5. RESOLVED** that the Board of Education approve the follow teachers for the extended summer program at a rate of \$35.00 per hour effective June 28, 2021 to July 22, 2022:

**Alexa Armstrong**  
**Anita Cimera**  
**Genine DellaValle**  
**Janice Garthwaite**  
**Kari-Lynn Jones**  
**Kim Shay**  
**Laura Grimaldi**  
**Sarah Veniero**  
**Stefanie Wozniak**

Angela Castiglia  
Aggie Doolen  
Victoria Parisi  
Jenna Veneziano  
Alexandra Keenan  
Nicole Cornacchia  
Greg De Rosa  
Samantha Monks

Moved: Mrs. Opper                      Seconded: Mrs. Malige

Yes: 5    No: 0

- P6. RESOLVED** that the Board of Education approve the following aides for the extended summer program at a rate of \$20.00 per hour effective June 28, 2021 to July 22, 2021:

Nancy Della Valle  
Cindy Householder  
Kathleen Householder  
Maria Girardi  
Maureen Scandiffio  
Karin Cirillo

Moved: Mrs. Opper                      Seconded: Mrs. Malige

Yes: 5    No: 0

- P7. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

| Name      | Date     | Workshop                         | Cost     | Travel |
|-----------|----------|----------------------------------|----------|--------|
| Halik, M. | 6/9-6/11 | NJASBO-Online                    | \$150.00 |        |
| Silva, T. | 5/17     | Social Media's Influence on Self | \$60.00  |        |

Moved: Mrs. Opper                      Seconded: Mrs. Malige

Yes: 5    No: 0

- P8. RESOLVED** that the Board of Education approve **Ruthellyn Elkin**, licensed

speech and language pathologist, for up to 24 hours per week of speech therapy services at a rate of \$90.00 per hour effective June 28, 2021 to July 22, 2021.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

- P9. RESOLVED** that the Board of Education approve **Erica Lista**, licensed occupational therapist, for up to 14 hours per week of occupational therapy at a rate of \$90.00 per hour for the extended summer program effective June 28, 2021 to July 22, 2021.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

- P10. RESOLVED** that the Board of Education approve **Erica Lista**, licensed occupational therapist, for up to 6 hours of occupational therapy at a rate of \$90.00 per hour effective July 26, 2021 to August 31, 2021 for **student #8005491**.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

- P11. RESOLVED** that the Board of Education approve **Erica Lista**, licensed occupational therapist, for up to 35 hours per week of occupational therapy at a rate of \$90.00 per hour effective September 1, 2021 to June 30, 2022.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

- P12. RESOLVED** that the Board of Education approve the following as Hourly Custodians, not to exceed 20 hours per week, effective July 1, 2021 to June 30, 2022.

|                   |              |
|-------------------|--------------|
| Joseph Romano     | \$22.50/hour |
| Gerassimos Pogois | \$21.50/hour |
| John Messier      | \$21.50/hour |

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5    No: 0

- P13. RESOLVED** that the Board of Education approve **Lori Downs**, licensed occupational therapist, for up to 21 hours of occupational therapy at a rate of \$90.00 per hour effective September 1, 2021 to June 30, 2022.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5    No: 0

- P14. RESOLVED** that the Board of Education approve **Pamela Kennedy**, licensed occupational therapist, for up to 14 hours per week of occupational therapy at a rate of \$90.00 per hour effective September 1, 2021 to June 30, 2022.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5    No: 0

- P15. RESOLVED** that the Board of Education approve **Gina Zaccaria**, licensed physical therapist, for up to 14 hours of physical therapy services for the extended summer program at a rate of \$90.00 per hour effective June 28, 2021 to July 22, 2022.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5    No: 0

- P16. RESOLVED** that the Board of Education approve **Gina Zaccaria, Wellness and Rehabilitation**, licensed physical therapist, for up to six (6) hours per week of physical therapy services at a rate of \$90.00 per hour effective July 26, 2021 to August 31, 2021 for **student #8005491**.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5    No: 0

- P17. RESOLVED** that the Board of Education approve **Gina Zaccaria, Wellness and**

**Rehabilitation**, licensed physical therapist, for up to 30 hours per week of physical therapy services at a rate of \$90.00 per hour effective September 1, 2021 to June 30, 2022.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

**P18. RESOLVED** that the Board of Education accept the resignation of **Michelle Mitchell** effective June 30, 2021.

Moved: Mrs. Oppen                      Seconded: Mrs. Malige

Yes: 5                                      No: 0

The Board thanked Mrs. Mitchell for all she did at Grandview.

### **OLD BUSINESS**

COVID Committee reported:

- Mask mandate remains as required by the State of New Jersey.
- Making plans for next year to look like prior years in our schools.
  - Five (5) classes per grade – Gould to switch classes
- Pomptonian will serve lunch and we will be utilizing outdoor space when available.
- Travel advisory has changed – no more need to quarantine. Look forward to return to normal next year.
- 6<sup>th</sup> grade graduation was discussed by Mr. Checchetto
- 3<sup>rd</sup> grade activities were discussed by Mr. Stefanelli

### **NEW BUSINESS**

Board meeting date was changed from Wednesday, June 16, 2021, to Tuesday, June 15, 2021.

The Board discussed holding the meetings in person. The Policy Committee will work on finding a way to move forward.

The following resolution was called at approximately 8:01 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: a student

matter and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Shumofsky      Seconded: Mrs. Malige

Yes: 5                              No: 0

As there was no further business to discuss, the Board adjourned at 8:27 p.m.

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary